

**NORTH CARROLL RECREATION COUNCIL  
PROGRAM MEETING MINUTES  
NORTH CARROLL SENIOR CENTER  
May 13, 2026 - 8:00PM**

I. Meeting Attendance:

**Executive Board Members:** C. Bell, T. Leatherwood, M. Muller, M. Schott, H. Sprinkle, P. Zito  
**Members:** A. Artista, R. Becker, K. Claiborne, J. Klingenberg, A. Louey, E. Piper, A. Shilling,  
K. Theilman, K. Turner,  
**Community Coordinator:** M. Artista  
**CCRP:** M. Edwards

II. May 2026 Program Meeting: Meeting is Called to Order by Vice President Muller at 8:01 p.m.

II. April 2026 Program Meeting Minutes: Motion to Approve Minutes – PZ & EP

IV. April 2026 Treasurer’s Report: Motion to Approve – MS & HLS

07/01/2025 –

04/30/2026:	Receipts:	\$977,577.00
	Disbursements:	\$961,294.00
	Net:	\$ 16,284.00
04/30/2026	Assets:	\$434,116.00

- Rising Sun Football coordinator accused of embezzling \$46K. He was accused of pocketing cash and spending on personal stuff. This is why we push to have everything run through NCRC accounts to provide "checks and balances" and avoid any appearance on financial impropriety.
- Thank you to the scholarship committee. They do a great job of providing fair critique and awarding of our scholarships.
- Audit committee - needed in July/August

V. May 2026 Community Coordinator’s Report:

- Now accepting Fall UOFs for schools, Cape Horn, Southwestern (Charmil), and Leister’s Park
- Thank you for responding so quickly to my additional requests. Grateful.
- REMINDER: New Season Deadlines for School Space (indoor or outdoor):
  - Fall: June 15 (August 11 – November 30)
  - Winter: October 1 (November 1 – March 31)
  - Spring: January 1 (March 15 – June 30)
  - Summer: May 1 (June 30 – August 10)
  - If your event falls into one of the above ranges, note your deadline

- Reminder to please send information for the electronic newsletter  
Regarding the Electronic Newsletter sent out monthly:
  - Look for Maria's e.mail notices when information is due
  - Please format it in the following style (This is just an example - just replace information for your group):

**NCRC - Manchester Baseball:** SPRING 2025 registration is NOW OPEN for all ages 3 - 18. Manchester Baseball's home field is at Christmas Tree Park. Cost: \$xx.00 per person. Register online at [www.?????.org](http://www.?????.org) by March 31, 2025. Questions email [baseball@example.org](mailto:baseball@example.org).

#### VI. May 2026 Parks and Rec Report:

- The fiscal year ends on June 30th. The department will be asking for annual report information in the coming weeks as always.
- Virtual volunteer training – Tuesday, June 2nd from 8:00-9:00pm. Must register to receive the zoom link.
  - Register [HERE](#) or at:  
<https://ccrec.recdesk.com/Community/Program/Detail?programId=5446>
- Volunteer of the year in November – never too early to start thinking about who to nominate this year.
- If practice/games are canceled due to rain or any reason, please make sure to go into the Musco app to turn the lights off at Cape Horn.
- Last CCPS newsletter will be sent in June. Make sure to send information to Maria. After June, there will not be a newsletter until September.
- Department Summer Special Events:
  - Therapeutic Recreation Day, June 9<sup>th</sup> 11:00am-2:00pm, Farm Museum
  - Car Fest, July 11<sup>th</sup> 11:00am-2:00pm, Farm Museum
  - R&P month in July, Park Pursuit Challenge, various parks
  - Kidz Fest, August 15<sup>th</sup> 11:00am-3:00pm, Farm Museum

#### VII. May 2026 Presidents Report:

##### Old Business:

- Pantherplex – Tax Credit ends December 31, 2026
- Website/Facebook/Instagram Updates:
  - Keep sending info for social media to Megan
  - Text to 410.456.3808 or email [social.ncrc@gmail.com](mailto:social.ncrc@gmail.com)
- Elections:
  - Five board members are up for re-election.
  - Four (AK, PZ, MS, MM) are willing to continue to serve.
  - To date, we have one nominee to consider – Bobbi Franchella

##### New Business:

- Next Meeting: June 10<sup>th</sup> - Executive Board at 7:00 P.m. and Program Meeting at 8:00 p.m.

VIII. Committee Reports:

- Grievance: No report
- Membership: 2,426 in May, up from 2,424 in March
- Scholarship: 13 applications were received; ten were considered complete; six received awards. Please see the attached report for additional details. Names will be released with the next meeting minutes. Monies are sent directly to the colleges and the students will be recognized at their Senior Awards events.

IX. May Individual Program Coordinator's Report:

NCRC Sponsored – Attendance in Bold	
<ol style="list-style-type: none"> <li>1. <b>Manchester Baseball</b></li> <li>2. Manchester Wrestling</li> <li>3. NC Hotshots Softball</li> <li>4. <b>NCSC Soccer</b></li> <li>5. NCRC Field Hockey</li> <li>6. <b>NCRC Lacrosse (Boys)</b></li> <li>7. NCRC Lacrosse (Girls)</li> <li>8. GONZO Lacrosse</li> <li>9. <b>NCRC Basketball</b></li> <li>10. <b>Team Unity Basketball</b></li> </ol>	<ol style="list-style-type: none"> <li>11. Colts Football and Cheer</li> <li>12. Striking Cobra (Martial Arts)</li> <li>13. <b>NCRC Tennis</b></li> <li>14. NCRC Golf</li> <li>15. NCRC Adult Volleyball</li> <li>16. <b>NCRC Youth Volleyball</b></li> <li>17. Accelerators Track and Field (NC)</li> <li>18. <b>NCRC Pickleball</b></li> <li>19. <b>NCRC Adult Fitness</b></li> <li>20. <b>Zumba</b></li> </ol>

Individual Reports:

- **Manchester Baseball – Mid-season; June & July Tournaments**
- Manchester Wrestling – DNA
- NC Hotshots Softball – DNA
- **NCSC Soccer:**
  - **In-House – 600+ registrants**
  - **Travel – wrapping up Spring; finished 2026-2027 tryouts and teams; 355 players registered for tryouts and 200 were selected across 14 teams**
- NCRC Field Hockey – DNA
- **NCRC Lacrosse (Boys) – Wrapping up season; Lax Day was a success**
- NCRC Lacrosse (Girls) – DNA
- GONZO Lacrosse – DNA
- **NCRC Basketball – off season; working on UOFs & with SA**
- **Team Unity Basketball – halfway through season; will have teams headed to Boston & Puerto Rico this summer**
- Colts Football and Cheer – DNA
- Striking Cobra (Martial Arts) – DNA
- **NCRC Tennis – Registration Open; 50 so far; clinic starts June 1<sup>st</sup> MWF**
- NCRC Golf – DNA

- NCRC Adult Volleyball – DNA
- **NCRC Youth Volleyball – Just finished clinic; 20 players**
- Accelerators Track and Field (NC) – DNA/Inactive
- **NCRC Pickleball – wrapping up season May 31st**
- **NCRC Adult Fitness – Going well**
- **Zumba - New session just started; delay in registration getting posted**

X. Open Discussion:

- ASAP Port-a-Pots issue at Cape Horn; Vendor will hold NCRC responsible for damages to units; recent issue – cement poured into the tanks – discussing using combo locks to secure them when fields not occupied by NCRC teams
- Additional Trash Cans helped with trash but another might be needed – beside Port-a-Pots

XI. Adjournment - 8:22 p.m. TL & MS

**North Carroll Recreation Council**  
**Scholarship Committee Meeting Minutes**  
**Thursday, April 23, 2026**

Meeting Called to Order: 7:00 pm

Attendance: Patrick Zito – Chair  
Lisa Woodley – Member  
Charlene Zito – Member  
Becky Walsh – Member  
Leslie Harford – Member  
Leah Harford – Member  
Jeanette McGregor – Member

Location: Meeting was held in the conference room at the office of the NCRC Treasurer, Richard Wagner, CPA, PA, in Hampstead, Maryland.

Meeting: Upon being called to order, a couple of miscellaneous items were covered. The main purpose of this meeting was to review all of the scholarship applications received and then determine which applicants would be selected to receive a monetary scholarship award.

The main item covered in tonight's meeting was the selection of the 2026 NCRC Scholarship award winners.

The process used by the committee was based on the following guidelines:

1. All applications received were in sealed unopened envelopes. All envelopes were checked to see if they complied with the required postmarked cut-off date of April 15, 2026. A total of thirteen envelopes were received at the NCRC Post Office Box or the office of the NCRC Treasurer. Thirteen envelopes were then reviewed. No applications were disqualified for having a postmark date of April 16, 2026 or later.
2. All thirteen envelopes were assigned an applicant number by the Chair.
3. The remaining envelopes were then opened and checked to ensure that the applicant had included all of the necessary items as required for a complete submission. This check was conducted by the entire committee at the beginning of the meeting. The results of why each envelope were accepted or rejected is contained in the list as follows:

Envelope # 1 – Application Accepted

Envelope # 2 – Disqualified – No Transcript

Envelope # 3 – Application Accepted

Envelope # 4 – Application Accepted

Envelope # 5 – Application Accepted

Envelope # 6 – Application Accepted

Envelope # 7 – Disqualified – Both Letters of Recommendation from High School Staff.

Envelope # 8 – Application Accepted

Envelope # 9 – Application Accepted

Envelope # 10 – Application Accepted

Envelope # 11 – Application Accepted

Envelope # 12 – Disqualified – Both Letters of Recommendation from High School Staff.

Envelope # 13 – Application Accepted

Upon review, three applications were disqualified for the reasons as listed above. The entire committee then reviewed and verified the reason for the disqualification. The remaining ten applications were found to be complete with all of the required components.

4. Each member of the committee then individually reviewed and evaluated each application using the current NCRC Scholarship Evaluation form assigning a point value for each application. Then the point values were totaled and divided by seven (the number of committee members) to obtain a working average. Example: Total Score: 630, 630 divided by 7 = 90.00.

5. Interaction among the committee members then took place during the review process.

6. Each application was then reviewed a second time by the entire committee and any score on the evaluation forms that had a large variance was then discussed. On all discussed variances, the committee was able to come to a consensus and if necessary a member adjusted their score on that particular item. There was no division of the committee that would have required a vote.

7. All final scores were then ranked from the highest to the lowest.

8. Due to the placement and ranking of the scores, the committee then determined that the scholarship money awarded would be as indicated below to the six highest scoring applicants:

<u>Ranking &amp; Placement</u>	<u>Award</u>	<u>Winning Applicant</u>
First Place:	\$ 2,500.00	Applicant # 05

Second Place:	\$ 2,000.00	Applicant # 09
Third Place:	\$ 2,000.00	Applicant # 06
Fourth Place:	\$ 1,250.00	Applicant # 03
Fifth Place:	\$ 1,250.00	Applicant # 08
Sixth Place:	\$ 1,000.00	Applicant # 01
Total Funds Disbursed	\$ 10,000.00	

This year, the total amount of funds to be awarded was set at \$ 10,000.00. Due to how all of the applications were ranked, one was ranked as exceptional and was awarded \$ 2,500.00. Two applications were ranked as superior and were awarded \$ 2,000.00 each. And the three remaining applications were ranked as very good and awarded the remaining funds.

9. The component scores of each applicant were then charted in the attached spreadsheet showing how each place winner was calculated. (To be sent under separate cover.)

10. At the conclusion of the meeting, the Chair collected all of the applicant materials and will prepare the formal minutes, the list of scholarship winners, and the preservation of any required records.

11. During a previous meeting, a motion was made by the committee chair to name the two highest monetary scholarships awarded after Mr. Matthew Grastorf. Mr. Grastorf was a long-time coach, supporter, fund raiser, and coordinator for both the in-house and travel leagues of the North Carroll Soccer Club. Mr. Grastorf had suddenly passed and the committee felt that he should be honored for the many years he has dedicated to the sport of recreation and travel league soccer. This idea was brought up by the committee chair at the April 2024 NCRC Executive Board meeting and received their blessing should the committee approve the motion by the committee chair. Motion was approved unanimously by all members present.

12. During a subsequent meeting of the NCRC Executive Board with the concurrence of the scholarship committee, it was decided to name the entire scholarship program as the Matthew Grastorf Memorial Scholarship Program.

13. The meeting was adjourned at 9:30 pm.

Respectfully Submitted,

Patrick Zito  
 Chair, Scholarship Committee  
 North Carroll Recreation Council