

**NORTH CARROLL RECREATION COUNCIL  
PROGRAM MEETING MINUTES**

**February 08, 2023 – 8:00 PM  
North Carroll Senior Center**

I. Meeting Attendance:

**Executive Board Members:** A. Kiler, T. Leatherwood, J. Miller, G. Penczek, H. Sprinkle, R. Wagner, P. Zito

**Members:** A. Artista, T. Bowman, M. Butterworth, K. Claiborne, K. Claiborne, N. Ervin, M. Hernandez, M. Muller, J. Otto, C. Piper, E. Piper, K. Theilman

**Community Coordinator:** M. Artista

**CCRP:** Megan Erpenstein

II. February 2023 Program Meeting: Meeting is Called to Order by President Kiler at 8:00 p.m.

II. January 2023 Program Meeting Minutes: Motion to Approve – GP & JO

IV. January 2023 Treasurer’s Report: Motion to Approve – HLS & TL

07/01/2022 –

01/31/2023:	Receipts:	\$545,560.00
	Disbursements:	\$590,396.00
	Net:	\$ (44,836.00)

01/31/2023	Assets:	\$367,613.00
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- Spot-a-Pots will be in place no earlier than March 15<sup>th</sup>.
- Be in touch if you need the NCRC Venmo information - @NCRC-Events

V. February 2023 Community Coordinator’s Report:

- Working on transfer/switch of space between basketball and Gonzo.
- Working on securing space for Team Unity
- All other requests have been made and programs notified
- Regarding the Electronic Newsletter sent out by BK bi-weekly:
  - For 02.28.2023, look for the e.mailed request around 02.18.2023; info due to Maria on 02.20.2023
  - For 03.15.2023, look for the e.mailed request around 03.03.2023; info due to Maria on 03.10.2023
    - Please format it in the following style (This is just an example - just replace information for your group):

**NCRC - Manchester Baseball:** SPRING 2023 registration is NOW OPEN for all ages 3 - 18. Manchester Baseball’s home field is at Christmas Tree Park. Cost: \$55.00 per person. Register online at [www.?????.org](http://www.?????.org) by March 31, 2023. Questions email [baseball@example.org](mailto:baseball@example.org).

VI. February 2023 Rec and Parks Report:

- Light poles are being ordered for Cape Horn – R&P requested an area where they could be placed until installation. Additionally, there will be overnight equipment at some point in time. R&P does not anticipate any disruption to current cape horn permits.
- Department has developed an official appeals process, that allows for an individual to submit a disciplinary action to an Appeals Board. This is available only after the process has been appealed at the recreation council level. Lisa will be forwarding the document by Friday.
- Thank you for submitting the cost recovery checks for volunteer background checks.
- The deadline to submit camps into the county to be able to be put in the summer guide is April 17th. After April 17th they will not be able to be placed in the summer guide. If you don't have the form, I can email it.
- The Spring and Camp Guide for 2023 went live today! All camp registrations for In-County registrants is live today 2/8/23 and Out of County registrants will be live 2/15/23. All other programs are live today with varying fees or in-county and out of county registrants.

VII. February 2023 President's Report:

Old Business:

- NCHS Update:
  - Tax Credit not on track to be fully utilized. Please reach out to TL with space needs so she can be sure we use as much of the tax credit as possible.
- Cape Horn Light Plan – See above.

New Business:

- Incident Reports – Please use this form to report any type of incident within 48 hours even if you feel it is minor. The form will be attached to these minutes and lives under downloads on the NCRC website.
- Background Checks – Are now listed A-Z again and not by rec council.
- Friends of Carroll
  - There is no winter self-help money available. The program will again be funded and available in September.
  - Hall of Fame and Volunteer of the Year nominations are now open all year round. The November event will now be held at the Charles Carroll Community Center.
- Stone Alley communication should go to Todd Nevin and cc: President Kiler.
- Welcome to Team Unity and Adult Fitness – our two new member-programs.
- The Application for the NCRC Scholarship is opening soon. Due date is April 15, 2023. Checks will be mailed to the school/program of choice in July.
- CCPS Building Doors – MUST remain locked at all times
  - The policy is not that we man the doors.
  - We are only to be sure they are locked and never propped open.
  - Set up a communication system with parents/players in case of late arrivals.
  - We are not security.
  - We have been assured we are not liable if someone enters a building through a door we open.

- There was much discussion around this policy and the actual impacts it has on coaches, teams, and events. Stay tuned.
- Currently, if a program violates this, UoFs will be pulled.

VIII. Committee Reports:

- Grievance – None to report
- Membership: 2,106 up from 2,085 in January

IX. February Individual Program Coordinator’s Report:

(Programs in bold presented. \*\* Program sent report; not present.) NC: No Coordinator/Inactive

NCRC Sponsored	
<ol style="list-style-type: none"> <li>1. <b>Manchester Baseball</b></li> <li>2. <b>Manchester Wrestling</b></li> <li>3. <b>NC Hotshots Softball</b></li> <li>4. <b>NCSC Soccer</b></li> <li>5. NCRC Field Hockey</li> <li>6. <b>NCRC Lacrosse (Boys)</b></li> <li>7. <b>NCRC Lacrosse (Girls)</b></li> <li>8. GONZO Lacrosse</li> <li>9. <b>NCRC Basketball</b></li> <li>10. <b>Team Unity Basketball</b></li> </ol>	<ol style="list-style-type: none"> <li>11. <b>Colts Football and Cheer</b></li> <li>12. Striking Cobra (Martial Arts)</li> <li>13. NCRC Tennis</li> <li>14. NCRC Golf (NC)</li> <li>15. <b>NCRC Adult Volleyball</b></li> <li>16. <b>NCRC Youth Volleyball</b></li> <li>17. Accelerators Track and Field (NC)</li> <li>18. <b>NCRC Pickleball</b></li> <li>19. <b>NCRC Adult Fitness</b></li> </ol>

X. Open Discussion:

New Program?

1. Email program proposal to Executive Council
2. Competition Issue Cleared with current member-programs
3. Program meets with the Executive Council
4. Approval
5. Meet other Member Programs at the General Meeting

XI. Adjournment: The meeting was adjourned at 8:51 p.m. TL & II