

**NORTH CARROLL RECREATION COUNCIL  
PROGRAM MEETING MINUTES**

**November 10, 2021 – 8:00PM – Via Zoom**

I. Meeting Attendance:

**Executive Board Members:** A. Kiler, T. Leatherwood, J. Miller, G. Penczek, H. Sprinkle, R. Wagner, P. Zito

**Members:** K. Domboski, J. Lettau, Tate Myers, J. Otto, E. Piper, C. Yowell

**Community Coordinator:** M. Artista

**CCRP:** L. Carroll, B. Kishter

II. November 2021 Program Meeting: Meeting is Called to Order by President Kiler at 8:01 p.m.

III. October 2021 Program Meeting Minutes: Motion to Approve – TL & JO

IV. October 2021 Treasurer’s Report: Motion to Approve – HLS & JM

10/01/2021 –

10/31/2021:	Receipts:	\$224,175.79
	Disbursements:	\$159,706.88
	Net:	\$ 64,468.91

10/31/2021:	Assets:	\$503,962.02
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Other:

- Spot a Pots are scheduled to be removed from all fields by November 15<sup>th</sup>. If you are in need of one after that date, reach out to Rich Wagner, NCRC Treasurer, at [treasurer.ncrc@gmail.com](mailto:treasurer.ncrc@gmail.com)

V. November 2021 Community Coordinator’s Report:

- Changes to UOF requests are cumbersome to do with the new system. Please request what is needed and be as accurate as possible. This will be frustrating for some programs who do not know ahead exactly what they will need.
- Regarding the Electronic Newsletter sent out by Lisa Carroll bi weekly:
  - For 11.15.2021, look for the e.mailed request around 11.03.2021; info due to Maria on 11.09.2021
  - For 11.30.2021, look for the e.mailed request around 11.18.2021; info due to Maria on 11.24.2021
    - Please format it in the following style (This is just an example - just replace information for your group):

**NCRC - Manchester Baseball:** SPRING 2021 registration is NOW OPEN for all ages 3 - 18. Manchester Baseball’s home field is at Christmas Tree Park. Cost: \$55.00 per person. Register online at [www.?????.org](http://www.?????.org) by March 31, 2021. Questions email [baseball@example.org](mailto:baseball@example.org).

VI. November 2021 Parks and Rec Report: Becky Kishter & Lisa Carroll

From Beck Kishter:

- FoCRP meeting follow-up, re: background recovery fee: voted to remain as is (\$3/per registrants).
  - Updated Good Sportsmanship Policy/Code of Conduct approved – all current participants, coaches, and parents have until December 15 to review, sign and return the form to their respective Rec Council program administrator.
  - Please forward any policies regarding disciplinary actions or grievance policies at the Council level to John Neubert.
  - If a program would like permission to put a hard copy flyer into a school, it can be done at the program's printing cost. All flyers must be approved the Department (Lisa/Becky) prior to print/distribution and may only be distributed via their home school. Fliers cannot be sent home in backpacks.
  - Inclement Weather – it's that time of year again ... "When Carroll County schools are closed or dismiss early due to weather or other emergency conditions, all Carroll County Recreation & Parks programs/activities are canceled for that day. For weekend/non-school days, once the Snow Emergency Plan (SEP) is in effect for Carroll County, no Recreation & Parks programs or activities will take place that day. If the SEP is in effect at 8pm the evening prior to a non-school day all programs and activities are canceled for the following day. Should the SEP be lifted anytime during the canceled day, all programs and activities will remain canceled. To check the status of the Snow Emergency Plan, visit the state weather website (listings are by County) at:  
[www.chart.state.md.us/StormInfo/snow\\_emergency\\_plans.asp](http://www.chart.state.md.us/StormInfo/snow_emergency_plans.asp). It's a good idea to place the above statement on the front of your webpage.
    - Additional details: Hello Recreation Councils, This email is a reminder regarding inclement weather and closing of facilities and cancellations of programs/activities. Please distribute to all programs and review it at your next council meeting. Please contact your community coordinator or staff liaison with any questions. Please note that the Superintendent of Schools reserves the right to cancel activities in CCPS facilities. Below is the link where you can access the inclement weather policy. As a reminder, If the snow emergency plan is in effect, all activities are cancelled, regardless of their location. If the snow emergency plan is in effect at 8pm on the day prior to an event, all activities are cancelled, regardless of their location. Should the snow emergency plan go into effect while an event is underway, the event shall be concluded and participants are to vacate the facility as soon as practical.  
<https://www.carrollcountymd.gov/media/15090/chart-for-facilty-use-during-inclement-weather-rev12-11-17.pdf>
- Use the link below to view active snow emergency plans  
[https://chart.maryland.gov/StormInfo/snow\\_emergency\\_plans.asp](https://chart.maryland.gov/StormInfo/snow_emergency_plans.asp)
- Updated approved Volunteers Listing was posted 11/3. Applications continue to come in regularly with no photo on the application. Please be sure to tell your volunteers (new or returning) that a photo MUST BE ATTACHED to your background application, in order to complete the badge process and be approved to volunteer.

From Lisa Carroll:

- Damage at Cape Horn Park this morning was reported. It is scheduled to be fixed on Friday. The County will go after those who are responsible.
- Received a check for \$480 – Diamond Academy – sending it to NCRC.

#### REMINDERS:

- COVID19 Update – masks in CCPS required at all times unless actively participating in the program. All masks during enter/exit of building and restroom use, as well as all masks for all spectators at all times.
- Summer Camp applications due 12/1/21 to Lisa to be included in Camp Guide.
- Santa Calling volunteers are still needed the evening of 12/9 to make calls – contact Lisa ASAP.
- All County and City facility requests must be handled by the Rec Council Community Coordinator, individuals should not contact a facility directly (i.e., programs requesting to utilize space at the Senior Center must put in your UOF request to Maria, just as you would for a school usage request or any field usage).

#### VII. November 2021 President’s Report:

##### Old Business:

- COVID-19 Update:
  - Face cover policy update (see above) (full details will be shared by President Kiler with all members.
  - IMPORTANT: Quarantine policy is to mirror/follow the CCPS policy. In summary “No school? No sports!” (Thanks, MG!)
- NCHS:
  - Closing date: December 15, 2021
  - Still available for free through Closing Date
  - Please e.mail Maria Artista ([MA](#)) and CC: Terri Leatherwood ([TL](#)) any NCHS UoF requests for now through December 15, 2021
- Self Help Program – Fall 2021: Two programs (Boys Lacrosse and Baseball) submitted proposals. Both programs’ requests were approved and fully funded

##### New Business:

- New Code of Conduct available – no need to sign paper copy
- In person meetings begin in December
- Meetings will be 2<sup>nd</sup> Wednesday of each month. Executive Board will meet at 7:00 p.m. and Program Meeting will follow at 8:00 p.m.

#### VIII. Committee Reports:

- Fields – Chuck Harris (Not Present) – No report was given.
  - Thank you Becky and CCRP for jumping on the issues
- Grievance – None to report
- Membership: 1,931 up from 1,915 in October
- Scholarship – Meeting will begin again in late winter; Applications will be due April 15, 2022
- Publicity – Nothing to report – See above

IX. November Individual Program Coordinator's Report: (Programs in bold presented/sent reports.)

NCRC Sponsored	
1. Manchester Baseball	10. <b>Colts Football and Cheer</b>
2. <b>Manchester Wrestling</b>	11. Striking Cobra (Martial Arts)
3. <b>NC Hotshots Softball</b>	12. <b>NCRC Tennis</b>
4. <b>NCSC Soccer</b>	13. NCRC Golf
5. NCRC Field Hockey	14. NCRC Adult Volleyball
6. NCRC Lacrosse (Boys)	15. <b>NCRC Youth Volleyball</b>
7. <b>NCRC Lacrosse (Girls)</b>	16. Summer Playground
8. <b>GONZO Lacrosse</b>	17. Accelerators Track and Field
9. <b>NCRC Basketball</b>	18. NCRC Yoga

X. Open Discussion:

- NCRC will be adding a Pickle Ball Program - County has nets

President Kiler closed the Program Meeting thanking all present for their support and hard work on behalf of youth sports.

XI. Adjournment: The meeting was adjourned at 8:49 p.m. (HLS & TL)