



## Monthly Program Meeting Minutes

# North Carroll Recreation Council

*A board planning meeting was held on June 12, 2019 at North Carroll Senior Center. The meeting began at 8:00pm and was presided over by President Frank Reigert, with Jen Lettau as Secretary.*

### **Attendance Record:**

Jen Lettau, Maria Artista, Jennifer Zeller, Becky Kishter, Edith Ballard, Kerry Neill, Jacob Parker, Chris Yowell, Andy Kiler, Tim Stetcher, Jeffrey Howard, Ben Lamp, Mat Grastorf, Chuck Harris, Mike Hernandez, Gary Siegler, Erin Gibson, Rob Rickabaugh, Steve Millington, Donna Millington, Justin Otto, Mike Strohman, Teri Leatherwood, Greg Kresslein, Liz Piper, Andrew Davis, Richard Wagner, John Woodley, Frank Reigert

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- I. **MEETING ATTENDANCE:** Please Sign In – determines your ability to vote
- II. **June 2019 Program Meeting:** Meeting is Called to Order - 8:00pm
- III. **May 2019 Minutes:** Meeting Minutes (Motion to Approve) - *Approved, Rich 1st, Erin 2nd*
- IV. **June 2019 Treasurer's Report:** Treasurer Report (Motion to Approve) - *Approved, Jeffrey 1st, Erin 2nd*
- V. **June 2019 Community Coordinator's Report:** - *Maria— Enter all fall requests thru November 30th. Can send inside use for entire year. Field Hockey is entered. Going to send out report once everything is entered.*
- VI. **June 2019 Recreation and Parks Report:** *Becky—Park Pursuit to participate. Kick off Party on July 1. Annual Pickle Ball Tournament October 25th –27th at NCHS. November 7th—Volunteer of the Year award: Nominations due late Sept. early Oct. Date TBD. Insurance forms are being produced now for July 1st. Takes a few days to process.*
- VII. **June 2019 President's Report:**

### **Old Business:**

- Review NCRC bylaws and update on website—approved by Executive Board— Any program bylaw changes must be submitted to Executive Board for approval.
- NCHS Turf Field Discussion—nothing at this time.
- MOU for Panther Park—Waiting on amendment to change responsibility for softball field to NCRC.
- School system complaining of Blanket UoF's. Return unused dates/times via Maria. UoFs to revoked if space goes unused.
- Any Paid members, volunteers, etc. Must be background checked with fingerprints. *CCPS employees can use a form to bypass fingerprinting.*
- Anyone paid by a program for work performed in any capacity MUST have a contract on file with CCRP.
- Voted in Andrew Davis as NCTSC Program Coordinator
- Potential new program—County-wide Club-Level soccer program. (1) team per age group, drawing from across All Rec Councils. John Woodley and WSA are in talks, along w/ CCRP.

### **New Business:**

- Vote on New Program Coordinator— Ben Lamp for Manchester Baseball. –*Vote unanimous yes.*

- Rec Council & Program audits—Due June 30th to CCRP via the NCRC board. If you wish to keep your program open, you must complete this audit! Forms available at the meeting; require review by NCRC Executive Board w/ sign off by a board member NOT associated with your program. Updated bylaws are also required to be posted to your program website, or a link to NCRC’s bylaws should be present. - *All programs using NCRC bylaws should use a link to the rec council downloads page to keep a current link to they bylaws. Make sure that the program registrations have all the required pieces to stay in compliance with CCPR and NCRC. Check your registration on stone alley. Discussion on whether we can supply Stone Alley with a list of all the necessary policies and have them add it to all of the registrations. Executive Board will send a copy of your compliance form for your records.*
- Program Coordinators required to review the updated NCRC bylaws (on website) with their boards.
- Field use by affiliated organizations when a NCRC team is NOT actively participating Require a COI on file with CCRP before the facility is utilized.

VIII. May 2019 PoC & Committee Reports:

- Health Checks - Andy Kiler—
- Bylaw Reviews - Erin Gibson
- Background Checks - John Woodley - *Need an updated report*
- Council-wide training programs - Gary Siegler -
- Fields – Chuck Harris -
- Grievance - Josh Peltzer, Chairman; Diane Hurd, and Charlene Zito
- Membership – 1577 (previous 1569) Members
- Publicity – Newsletter was submitted for distribution by Debbie Wunder (3) days ago.
- Scholarship – Patrick Zito, Chairman - committee convened; 6 scholarships to be announced. - *Awarded \$5000 in scholarships.*

IX. **June 2019 Individual Program Coordinator’s Report (Individual reports available upon request)** - Chart below represents all programs with notes on who was not present for report.

NCRC Sponsored		NCRC Member Sponsored
1. Manchester Baseball	13. GONZO Lacrosse (Boys & Girls) -	21. NCRC Dance— <i>not present</i>
2. Manchester Wrestling	14. NCSC Soccer (In-House)	<del>22. Horseback Riding (English)</del>
3. NC Hotshots Softball	15. Colts Football/Cheerleading -	<del>23. Horseback Riding (Western)</del>
4. NCTSC Soccer (Travel)	16. Striking Cobra (Martial Arts: Kenpo) - <i>not present</i>	24. NCRC Yoga
5. NCRC Basketball (InHouse/Travel)	17. NCRC Tennis -	
6. NCRC Field Hockey	18. NCRC Volleyball	
7. NCRC Golf— <i>not present but emailed report</i>	19. Summer Playground - <i>Not Present</i>	
8. NCRC Lacrosse (Girls)	20. Accelerators Track & Field - <i>Not Present</i>	
9. NCRC Lacrosse (Boys)		
10. Camp: Hooked On Hoops Basketball— <i>not present</i>		
11. Camp: Volleyball		
12. Diamond Baseball Academy		

X. **Open Discussion** -

XI. **Adjournment:** Move to adjourn meeting. *Erin motion to adjourn, Jake Seconds it. 9:30pm*

Next Meeting:  
6/12/2019  
8:00pm  
North Carroll Senior Center