

**NORTH CARROLL RECREATION COUNCIL
PROGRAM MEETING ABBREVIATED MINUTES
NORTH CARROLL SENIOR CENTER
March 12, 2025 - 8:00PM**

I. Meeting Attendance:

Executive Board Members: A. Kiler, M. Muller, G. Penczek, M. Schott, H. Sprinkle, R. Wagner, P. Zito

Members: A. Artista, H. Blubaugh, K. Domboski, M. Hernandez, J. Heslen, A. Louey, D. Ludlow, M. Muller, T. Myers, H. Otto, E. Piper, A. Shilling, K. Smith, K. Theilman, M. Tieperman

Community Coordinator: M. Artista

CCRP: M. Edwards

II. March 2025 Program Meeting: Meeting is Called to Order by President Kiler at 8:03 p.m.

II. January 2025 Program Meeting Minutes: Motion to Approve – MM & EP

IV. January/February 2024 Treasurer’s Report: Motion to Approve – GP & HLS

07/01/2024 –

02/28/2025:	Receipts:	\$840,715.00
	Disbursements:	\$716,708.00
	Net:	\$124,008.00
02/28/2025	Assets:	\$469,424.00

- Spot a pots will go back on fields on March 15. We did have one unit delivered to HE on 3/7 to accommodate a field cleanup day. ASAP has gotten complaints about cleanliness at Cape Horn and Christmas Tree Park. They suggested adding a cleaning during the week at those two locations. Any thoughts? (“Yes, add a cleaning.” was the response.)
- Fundraising - please recognize your fundraising is a reflection on NCRC - and recognize we collect in excess of \$1M a year. Any "illegal" or "inappropriate" fundraising potentially taints all of us.
- Deposits - please provide details for deposits - Remember if you hold a raffle, we need to the gross proceeds and the names of winners. Some programs have us mail checks to winners. If you are handing out cash, we still need to know the winners. If you indicate "fundraising," please provide details about the event or raffle. As a 501(c)(3), our annual 990 Form requires us to provide details of our fundraising.

V. March 2025 Community Coordinator’s Report:

- All Spring Requests received ans sent to coordinators.

- Working on a few lacrosse and baseball items
- Survey was received. Not a CCPR survey. Was forwarded as is. Responding is voluntary.
- REMINDER: New Season Deadlines for School Space (indoor or outdoor):
 - Fall: June 15 (August 11 – November 30)
 - Winter: October 1 (November 1 – March 31)
 - Spring: January 1 (March 15 – June 30)
 - Summer: April 1 (June 30 – August 10)
 - If your event falls into one of the above ranges, note your deadline
- Reminder to please send information for the electronic newsletter
Regarding the Electronic Newsletter sent out monthly:
 - Look for Maria's e.mail notices when information is due
 - Please format it in the following style (This is just an example - just replace information for your group):

NCRC - Manchester Baseball: SPRING 2025 registration is NOW OPEN for all ages 3 - 18. Manchester Baseball's home field is at Christmas Tree Park. Cost: \$xx.00 per person. Register online at www.?????.org by April 31, 2025. Questions email baseball@example.org.

VI. March 2025 Parks and Rec Report:

- Fields open Saturday, March 15th
- Volunteer background check reminder: Volunteers are removed from the list a month before they expire, so in December, anyone expiring in January was removed, and so on. This is to initiate the volunteers to do the next annual check. Also, about three months out, anyone who has not been issued an ID because they did not send a photo is removed. We do not notify volunteers that their checks are expiring. They must go to the website to complete the background check: <https://carrollcountyrecreationandparks.quickapp.pro/positions>
- No update to the field mowing schedule – the mowing vendor met with the park maintenance foreman in February to go over the request. They will provide the finalized schedule shortly. Contractor crew meeting is this week to set final schedule. Our request to rotate our mowing days to the end of the week has been noted several times.

VII. March 2025 Presidents Report:

Old Business:

- NCHS – No update
- Website/Facebook/Instagram Updates:
 - Keep sending info for social media to Megan
- Reminder that all program coordinators must do training every three-years through CCRP. ME will forward dates once they are planned
- Snow Policy Reminder – Private Facility Usage

New Business:

- Friends of Carroll Meeting Updates
 - Flyer distribution is being reinstated in schools. Flyers must contain the NCRC logo, the CCRP logo, and the current ADA statement. All are available under downloads at <https://northcarroll.stonealley.com/downloads>.
 - Flyer distribution process (To be confirmed by CCRP): Flyers are to be approved by Lisa Carroll. She will notify the school(s) giving permission for distribution. Copies will be made and delivered by program volunteers. Schools will NOT make copies. Stay tuned for clarification on the exact process.
- Spring Self Help Update -Football received funds which will help purchase, place, and connect a shed to the existing snack shack, expanding the facility to better serve the program and spectators.
- Next Meeting: April 9th

VIII. Committee Reports:

- Grievance: No report
- Membership: 2,332 in March, up from 2,316 in January
- Scholarship: Please share that the application is now open and available on the North Carroll Rec Council website under Scholarship. Emphasize that all directions must be followed.

IX. March Individual Program Coordinator's Report:

NCRC Sponsored	
<ul style="list-style-type: none">1. Manchester Baseball2. Manchester Wrestling3. NC Hotshots Softball4. NCSC Soccer5. NCRC Field Hockey6. NCRC Lacrosse (Boys)7. NCRC Lacrosse (Girls)8. GONZO Lacrosse9. NCRC Basketball10. Team Unity Basketball	<ul style="list-style-type: none">11. Colts Football and Cheer12. Striking Cobra (Martial Arts)13. NCRC Tennis14. NCRC Golf15. NCRC Adult Volleyball16. NCRC Youth Volleyball17. Accelerators Track and Field (NC)18. NCRC Pickleball19. NCRC Adult Fitness20. Zumba

X. Open Discussion:

- None

XI. Adjournment - 8:36 p.m. HLS & GP