

**NORTH CARROLL RECREATION COUNCIL  
PROGRAM MEETING ABBREVIATED MINUTES  
NORTH CARROLL MIDDLE SCHOOL  
November 8, 2023 - 8:00PM**

I. Meeting Attendance:

**Executive Board Members:** A. Kiler, T. Leatherwood, G. Penczek, H. Sprinkle, R. Wagner, P. Zito

**Members:** A. Artista, H. Blubaugh, D. Butterworth, K. Domboski, N. Ervin, M. Hernandez, J. Heslen, A. Louey, D. Ludlow, M. Mayberry, T. Mendoza, M. Muller, T. Myers, J. Otto, L. Piper, M. Schott, A. Shilling, K. Smith, K. Theilman

**Community Coordinator:** M. Artista

**CCRP:** L. Carroll

II. November 2023 Program Meeting: Meeting is Called to Order by President Kiler at 8:03 p.m.

II. October 2023 Program Meeting Minutes: Motion to Approve – TL & LP

IV. October 2023 Treasurer’s Report: Motion to Approve – HL & NE

07/01/2022 –

10/31/2023:	Receipts:	\$383,092.00
	Disbursements:	\$440,634.00
	Net:	\$(57,542.00)
10/31/2023	Assets:	\$304,442.00

- As we transition to a stand-alone 501(c)(3) entity, our reporting requirements will change. Expect to be asked for more details regarding check requests. Also be prepared to provide how many volunteers your Program uses, among other details we may need to provide to the IRS.
- Reminder that spot-a-pots will be removed on November 20 - please let us know if there is any reason to delay that date
- There is an unclaimed deposit of \$1,635 on October 31. It is currently in the NCRC Board account. Please let us know if it is your program's.
- Soccer and Travel soccer - I know I moved a uniform expense from Rec to Travel from earlier in the year. Please check transaction reports
- Stone Alley deposits for October were not made until the first week of November. Those will be reflected on next month's reporting.

V. November 2023 Community Coordinator’s Report: M. Artista

- All requests for space have been entered
- Reminder to please send information for the electronic newsletter
  - Regarding the Electronic Newsletter sent out by BK bi-weekly:
    - For 11.28.2023, look for the e.mailed request around 11.18.2023; info due to Maria on 11.20.2023

- For 12.15.2023, look for the e.mailed request around 12.03.2023; info due to Maria on 12.10.2023
- Please format it in the following style (This is just an example - just replace information for your group):

**NCRC - Manchester Baseball:** SPRING 2023 registration is NOW OPEN for all ages 3 - 18. Manchester Baseball's home field is at Christmas Tree Park. Cost: \$55.00 per person. Register online at [www.?????.org](http://www.?????.org) by April 31, 2023. Questions email [baseball@example.org](mailto:baseball@example.org).

VI. November 2023 Parks and Rec Report: L. Carroll

- Until the position is filled, Lisa Carroll will be attending our meetings.
- The position which does UOFs and space management is vacant. L. Carroll hopes to have the position filled before Spring UOFs are due.
- Fields close on November 30<sup>th</sup>
- Cape Horn Lights: Phase two is approved but the county is awaiting the release of funding from the state.
- Santa Calling – December 7, 2023. 5-8:30 pm. Santa's needed to make calls. If interested email Lisa [lcarrroll@carrollcountymd.gov](mailto:lcarrroll@carrollcountymd.gov)

VII. November 2023 Presidents Report:

Old Business:

- NCHS Update – No Update – Any space needs – reach out to TL
- Cape Horn Park Lights Update – Lights on in three weeks or less. See above for Phase two.
- Website/Facebook/Instagram Updates – Please tag Megan in posts. She's getting us a lot of views. To send her content: [social.ncrc@gmail.com](mailto:social.ncrc@gmail.com)
- Reminder: No meeting in December
- Attendance Policy: Effective January 1, 2024
  - Year-round programs: required to attend 8 of the 10 meetings in a year.
  - Seasonal programs must attend two months prior to their season and one month after their season ends.
  - The Executive Council will update the by-laws to reflect this change.
  - Any program not in compliance can receive a \$100 fine.
  - Attendees should be coordinators but can occasionally be persons appointed to represent the program; Feel free to bring Treasurers to any and all meetings.

New Business

- The 501-3C process is underway and will be completed by the end of 2023.
- Risk Management Update:
  - Programs and volunteers are still covered under the CCRP policy.
  - Stipulation: Abide by the by-laws established by NCRC and CCRP
- Turf Field at MVHS: Approval has been granted. NCRC is now fundraising.

VIII. Committee Reports:

- Grievance – No report
- Membership: 2,198 in October from 2,190 in September

IX. October Individual Program Coordinator’s Report:

<b>NCRC Sponsored</b>	
<b>1. Manchester Baseball</b>	<b>11. Colts Football and Cheer</b>
<b>2. Manchester Wrestling</b>	<b>12. Striking Cobra (Martial Arts)</b>
<b>3. NC Hotshots Softball</b>	<b>13. NCRC Tennis</b>
<b>4. NCSC Soccer</b>	14. NCRC Golf (NC)
<b>5. NCRC Field Hockey</b>	<b>15. NCRC Adult Volleyball</b>
<b>6. NCRC Lacrosse (Boys)</b>	<b>16. NCRC Youth Volleyball</b>
<b>7. NCRC Lacrosse (Girls)</b>	17. Accelerators Track and Field (NC)
<b>8. GONZO Lacrosse</b>	<b>18. NCRC Pickleball</b>
<b>9. NCRC Basketball</b>	<b>19. NCRC Adult Fitness</b>
<b>10. Team Unity Basketball</b>	<b>20. Zumba</b>

X. Open Discussion: None

XI. Adjournment - 8:48 p.m. HLS/LP