

**NORTH CARROLL RECREATION COUNCIL  
PROGRAM MEETING MINUTES**

**January 19, 2022 – 8:00PM  
North Carroll Senior Center**

I. Meeting Attendance:

**Executive Board Members:** A. Kiler, T. Leatherwood, J. Miller, G. Penczek, H. Sprinkle, R. Wagner, P. Zito

**Members:** K. Domboski, J. Etzel, J. Heslen, I. Ismirle, A. Louey, M. Muller, T. Myers, J. Otto, C. Piper, C. Yowell

**Community Coordinator:** M. Artista

**CCRP:** B. Kishter

II. January 2022 Program Meeting: Meeting is Called to Order by President Kiler at 8:03 p.m.

Introductions all around – first face to face meeting in over a year

III. November 2021 Program Meeting Minutes: Motion to Approve – GP & TL

IV. November - December 2021 Treasurer's Report: Motion to Approve – HLS & JM

11/01/2021 –

12/31/2021:            Receipts:                    \$414,056.50

                                 Disbursements:        \$407,807.76

                                 Net:                         \$ 6,248.74

12/31/2021:            Assets:                     \$444,529.00 (number to be confirmed)

V. January 2022 Community Coordinator's Report:

- All Spring UOF request received have been sent out
- Reminder: ALL UOF must go through the Community Coordinator. Any doubt, ask Maria.
- Field Use Reminder: Field are only available for use from March 15<sup>th</sup> until November 30<sup>th</sup>.
- Regarding the Electronic Newsletter sent out by Becky Kishter bi-weekly:
  - For 01.31.2022, look for the e.mailed request around 01.18.2021; info due to Maria on 01.24.2022
  - For 02.15.2022, look for the e.mailed request around 02.03.2022; info due to Maria on 02.09.2022
    - Please format it in the following style (This is just an example - just replace information for your group):

**NCRC - Manchester Baseball:** SPRING 2022 registration is NOW OPEN for all ages 3 - 18. Manchester Baseball's home field is at Christmas Tree Park. Cost: \$55.00 per person. Register online at [www.?????.org](http://www.?????.org) by March 31, 2022. Questions email [baseball@example.org](mailto:baseball@example.org).

VI. December 2021 & January 2022 Parks and Rec Report: Becky Kishter

- Department field requests should be forwarded to Lisa no later than January 30, 2022. As a reminder space is granted by historical usage. Any and all field conflicts should be handled internally by the respective Recreation Council prior to forwarding to the Department.
- County/CCPS field usage requests cannot begin before March 15th or end after November 30th.
- NCHS is no longer County property, therefore Maria does not handle those requests.
- Updated Good Sportsmanship Policy/Code of Conduct needs to be on your website and old ones removed, i.e., CCRP Youth Sports Standards AND Carroll County Code of Conduct
- Updated approved Volunteers Listing was posted today 1/19/22.
- Camp Guide will be released mid-February.
- Summer Camp applications are still being accepted by Lisa and can be included in the Summer Guide – due early March.
- FoCRP meeting is scheduled for Tuesday, January 25th (virtual)
- COVID19 Update – masks in CCPS and all County Facilities (RMC, Senior Centers, Community Rooms) required at all times unless actively participating in the program. All masks during enter/exit of building and restroom use, as well as all masks for all spectators at all times.
- LAX MAXX 2022 will be held the second weekend in June (Friday – Sunday).
- Santa Calling event went very well, called 250+ kids – we cannot do this event without the volunteers, thank you Mike Hernandez for your participation in this special event!
- We have new Adaptive Rec Specialist, Ann Marie Foster in the office part time.
- We have a new Receptionist, Becky Eckard, starting February 3rd and will be the Community Coordinator’s new contact for the Department’s field and facility UOFs.
- Updated contact listing will be attached to the minutes – please make me aware of any changes ASAP.
- Reminders:
  - Inclement Weather – link for the council’s policy for CCPS – <https://www.carrollcountymd.gov/media/15090/chart-for-facility-use-during-inclement-weather-rev12-11-17.pdf>.
  - Link to view active snow emergency plan for Carroll County – [https://chart.maryland.gov/storminfo/snow\\_emergency\\_plans.asp](https://chart.maryland.gov/storminfo/snow_emergency_plans.asp).
  - Anyone being paid in your program vs. volunteering their time, should not complete a “Volunteer Background Check” as they are not a volunteer. They are contractual and are required to be fingerprinted by the County at their own cost (program can choose to reimburse) and will receive a 1099 as they are responsible to filing their own income taxes. Program is required to hold a current signed contract with the individual. Please have your individuals contact me and be sure to allow several weeks for the full process in order to be cleared to work

## VII. January 2022 President’s Report:

### Old Business:

- COVID-19 Update:
  - No changes
- NCHS:
  - Status quo for now. All space requests are being honored. Town Hall Meeting – February 21<sup>st</sup> in the auditorium at Panther Performance Center – Current owners hosting with Commissioner Weaver
- Meeting format reminder: In person on the Second Wednesday of each month; NCRC Executive Board will meet at 7:00 p.m.; Program Meeting held at 8:00 p.m.

New Business:

- NCRC Program Annual Fee:
  - The previous \$25 per participant fee had been approved but had not been charged.
  - The Executive Board has decided to change the fee structure and return to the \$10 Indoor and \$15 Outdoor set up.
    - Both fee levels will be used to cover background checks and scholarships
    - Outdoor fee will also fund porta pot and light costs
    - Programs will budget for needed fieldwork; If fieldwork is completed, please advise the Executive Board so the Council can be aware.

VIII. Committee Reports:

- Fields – Chuck Harris (Not Present) – No report was given.
- Grievance – None to report
- Membership: 1,931 up from 1,915 in October
- Scholarship – Meeting will begin again in late winter; Applications will be due April 15, 2022
- Publicity – Nothing to report – See above

IX. November Individual Program Coordinator’s Report: (Programs in bold presented/sent reports.)

NCRC Sponsored	
1. <b>Manchester Baseball</b>	10. <b>Colts Football and Cheer</b>
2. <b>Manchester Wrestling</b>	11. <b>Striking Cobra (Martial Arts)</b>
3. NC Hotshots Softball	12. <b>NCRC Tennis</b>
4. <b>NCSC Soccer</b>	13. NCRC Golf
5. <b>NCRC Field Hockey</b>	14. NCRC Adult Volleyball
6. <b>NCRC Lacrosse (Boys)</b>	15. <b>NCRC Youth Volleyball</b>
7. <b>NCRC Lacrosse (Girls)</b>	16. Summer Playground
8. <b>GONZO Lacrosse</b>	17. Accelerators Track and Field
9. <b>NCRC Basketball</b>	18. NCRC Yoga
	19. <b>NCRC Pickleball</b>

X. Open Discussion:

- Reminder of Yearly Health Checks
  - Forms will be due in June
  - Forms will be sent out to programs in the Spring
  - Please feel free to drop into the Executive Board Meetings if needed. We won’t schedule a separate meeting for each program but are always available to support you if needed.

President Kiler closed the Program Meeting thanking all present for their support and hard work on behalf of youth sports.

XI. Adjournment: The meeting was adjourned at 8:46 p.m. (TL & JM)