

**NORTH CARROLL RECREATION COUNCIL  
PROGRAM MEETING MINUTES**

**March 10, 2021 – 8:00PM – Via Zoom**

I. Meeting Attendance:

**Executive Board Members:** A. Kiler, T. Leatherwood, J. Lettau, J. Miller, G. Penczek, H. Sprinkle, R. Wagner

**Members:** M. Artista, M. Bien, M. Grastorf, M. Hernandez, I. Ismirle, M. Muller, J. Otto, C. Pietryak, C. Yowell,

**CCRP:** B. Kishter

II. March 2021 Program Meeting: Meeting is Called to Order by President Kiler at 8:05 p.m.

III. February 2021 Program Meeting Minutes: Motion to Approve – MG & TL

IV. February 2021 Treasurer’s Report: Motion to Approve – JL & MG

07/01-02/28/2021:	Receipts:	\$349,148.18
	Disbursements:	\$336,013.55
	Net:	\$ 13,134.63
02/28/2021:	Assets:	\$388,022.85

V. March 2021 Community Coordinator’s Report: Maria Artista

- Maria is now back and fully in possession of all of her previous duties as Community Coordinator.
- See B. Kishter’s report for details on Maria’s increased responsibility for all UOFs.
- Regarding the Electronic Newsletter sent out by Lisa Carroll bi weekly:
  - For 03.31.2021, look for the e.mailed request on 03.14.2021; info due to Maria on 03.18.2021
  - For 04.15.2021, look for the e.mailed request on 04.06.2021; info due to Maria on 04.10.2021

VI. March 2021 Parks and Rec Report: Becky Kishter

- Maria’s hours have been reinstated – resume normal activities with her.
- Capital Improvement Projects request for 2023-28 was emailed by Jeff D. – deadline is March 31 for submissions.
- The new flyer templates have been created and should be used by all Rec Councils for any advertising – they have the “50 Year” logo on them along with the R&P logo, your Council logo and the current ADA statement. Please do not utilize old flyers. *(All have been added to the NCRC website for easy access.)*
- March 5 Approved Volunteers List is posted on the website and the WAIVER column has been added for your reference.
- If you are running concessions, you will need to submit a detailed safety plan to the Health Department to be approved before receiving a permit.
- Looking to get Maria better established as the liaison for all outside-of-county facilities NCRC uses, i.e., city/town properties (except private rentable space by your programs), and an understanding of those agreements. This includes Panther Park in Hampstead and Southwestern Field and Christmas Tree Park in

Manchester. It was noted that there is an exclusive use agreement between the Town of Manchester and the Football program. This will be honored and recorded.

~~○ Maria will also track the “value” of usage at NCHS as we utilize the tax credit when it is allotted.~~

Correction: (Submitted by B. Kishter, CCRP) *I want to submit a correction to the March minutes under my report: The minutes read “Maria will also track the “value” of usage at NCHS as we utilize the tax credit when it is allotted.” However, I stated that it has not yet been decided if Maria or someone from the Department would be charged with that task when/if it arises once the sale is complete and property is turned over to new ownership.*

*For clarity, It was discussed how/who would handle the usage tracking of NCHS under the new ownership in reference to the proposed \$60,000 usage credit. I mentioned that the agreement is not yet solidified, and Andy also mentioned multiple conversations he has held with Commissioner Wantz directly, concluding that final decisions are not yet in place. It was then discussed that there should be a tracking of sorts if that usage is awarded to NCRC.*

- Reminder: Badges should be displayed on your person at all times while volunteering – if you encounter an adult without a badge at a Rec Council practice/program, you should question them to produce their badge and display it. Badges take about two (2) weeks from submission to complete. Note: The USPS is still lagging in delivery and badges might be further delayed.
- Contact List corrections due by March 15 – new listing will then be re-distributed.
- Volunteers will be listed on the CCRP master list, even if badges have not yet been received. This list is updated at the end of every month.

#### VII. March 2021 President’s Report:

##### Old Business:

- COVID-19 Update: None at this time. We will update programs as needed. The recent update from the State did not impact Youth Sports.
  - Discussion surrounding spectator numbers, etc.
  - Programs are advised to have a COVID plan and protocol in place
  - Programs are not the mask police. Inform your constituency and then run your program.
  - If any program needs help or support, please reach out.
- NCHS: Terri Leatherwood attended two recent meetings. The first meeting left all feeling very positive. The second meeting did not feel as concrete and responses to specific questions felt ambiguous.
  - TL will keep the Council and Members updated as discussions continue and information is released.
  - TL is meeting with the owners to go over the usage form created by the Council and CCRP
- Spring Self-Help: Only Softball submitted – awaiting final awards

##### New Business:

- Cape Horn Park Project – President Kiler is looking for a committee of volunteers who would be tasked with seeking out grant monies to do improvements/add lights to CHP. Please forward names or ask interested individuals to contact President Kiler.
- Program Adjustments: President Kiler stressed that the Executive Board wants to remain transparent and share items discussed at the board meetings. One such ongoing issue has been the for profit members and affiliated members within the rec council. No for profit organization, corporation, or LLC can hold membership in a Rec Council in Carroll County. President Kiler spoke with several of

our programs and all conversations ended on a positive note. Our rec programs can still utilize these groups and these organizations can use facilities under NCRC purview but they must follow a CCRP protocol and space/field requests will be considered after any of the rec requests. For more details, please reach out to President Kiler.

VIII. Committee Reports:

- Fields – Chuck Harris (Not Present) – No report was given.
  - Football and Baseball discussed fields at Christmas Tree Park
  - Soccer and Lacrosse discussed fields at Cape Horn Park
- Grievance – None to report
- Membership: 1,832, up from 1,813 in February
- Publicity – See Community Coordinator’s Report above

IX. March Individual Program Coordinator’s Report: (Programs in bold presented/sent reports.)

NCRC Sponsored	
1. <b>Manchester Baseball</b>	10. <b>Colts Football and Cheer</b>
2. <b>Manchester Wrestling</b>	11. Striking Cobra (Martial Arts)
3. <b>NC Hotshots Softball</b>	12. <b>NCRC Tennis</b>
4. <b>NCSC Soccer</b>	13. NCRC Golf
5. <b>NCRC Field Hockey</b>	14. NCRC Adult Volleyball
6. <b>NCRC Lacrosse (Boys)</b>	15. <b>NCRC Youth Volleyball</b>
7. <b>NCRC Lacrosse (Girls)</b>	16. Summer Playground
8. GONZO Lacrosse	17. Accelerators Track and Field
9. <b>NCRC Basketball</b>	18. NCRC Yoga

X. Open Discussion - None

No other discussion was offered. President Kiler reminded everyone to please reach out for help as we continue to navigate COVID. We are here to help one another. He then motioned to adjourn the meeting.

XI. Adjournment: The meeting was adjourned at 9:00 p.m. (JL & JM)