

**NORTH CARROLL RECREATION COUNCIL  
PROGRAM MEETING MINUTES**

**April 14, 2021 – 8:00PM – Via Zoom**

I. Meeting Attendance:

**Executive Board Members:** A. Kiler, T. Leatherwood, J. Miller, G. Penczek, H. Sprinkle, R. Wagner  
**Members:** M. Artista, M. Grastorf, M. Hernandez, M. Muller, J. Otto, C. Pietryak, E. Piper, C. Yowell,  
**CCRP:** B. Kishter

II. April 2021 Program Meeting: Meeting is Called to Order by President Kiler at 8:05 p.m.

III. March 2021 Program Meeting Minutes: Motion to Approve – TL & AK

BK's updates/edits will be made

IV. March 2021 Treasurer's Report: Motion to Approve – JL & MG

07/01-03/31/2021:	Receipts:	\$349,148.18
	Disbursements:	\$336,013.55
	Net:	\$ 13,134.63
03/31/2021:	Assets:	\$388,022.85

V. April 2021 Community Coordinator's Report: Maria Artista

- Maria is now back and fully in possession of all of her previous duties as Community Coordinator.
- Regarding the Electronic Newsletter sent out by Lisa Carroll bi weekly:
  - For 04.30.2021, look for the e.mailed request on 04.14.2021; info due to Maria on 04.18.2021
  - For 05.15.2021, look for the e.mailed request on 05.04.2021; info due to Maria on 05.10.2021
  - Sample:
- Please format it in the following style (This is just an example - just replace information for your group):  
**NCRC - Manchester Baseball:** SPRING 2021 registration is NOW OPEN for all ages 3-18. Manchester Baseball's home field is at Christmas Tree Park.  
Costs: \$55.00 per person. Register online at [www.?????.org](http://www.?????.org) by March 31, 2021. Questions email [baseball@example.org](mailto:baseball@example.org).

VI. April 2021 Parks and Rec Report: Becky Kishter

- New, paperless system coming online for UOFs. Stay tuned.
- No talk yet about when indoor space might become available
- Badge printer is repaired and plastic badges are being produced moving forward; those that received a laminated badge can continue to use it but if damaged or does not hold up, email [ccrecvolunteer@carrollcountymd.gov](mailto:ccrecvolunteer@carrollcountymd.gov) to request a plastic badge.
- Volunteer list update was posted on 4/10; waiver column is on the listing and we will be updating Waivers received as we access the email system that was temporarily down for the past month.

- Team rosters are still being collected for possible Health Dept. contact tracing until further notice. Provide rosters to me by team and be sure the coach name and contact info is included. Providing team name or age level is helpful.
- Questions posed in reference to paid vs. non-paid volunteer: volunteers receive no payment or stipend as they are volunteering their time so there is no such thing as a “paid volunteer”. They go through the NCSI background check annually and receive a “volunteer badge.” Paid coaches/instructors who work with youth in any capacity must be fingerprinted at their own expense (must use our forms so that we receive their report when completed, see Maria for forms and more info about where to get fingerprinted) and they do not receive a Volunteer badge, they operate under a specific contract date or dates. If a badge is needed during instruction, please contact Becky and the department can provide one.

**From Lisa:**

- Background Checks – for volunteers. Spring Registrations should be completed. Please submit your \$2.00 per person/registration fee to Carroll County for background check fee charge
- Mowing schedule specific to your council: Monday: Cape Horn, Leister, NC Comm. Pond; Tuesday: NCHS. No flexibility in schedule.
  - *President Kiler asked all programs to please advise him of any mowing or maintenance done at the program level.*
- 50/50 raffle celebrating 50 th Anniversary, available online. Proceeds benefit the park legacy fund.
- Youth Fishing Rodeos 8am-1pm: April 25 @ West. Comm. Pond / May 23 @ Krimgold w/prizes, trophies, water & snack for youth – pre-registration required no walk-ins.
- Please share the following permit conditions:
  - Permit Conditions
    - Athletic field permit holders shall not apply fertilizers, additives for weed control or any other chemicals to grass fields without written approval from the County. All efforts must be in accordance with Maryland’s Lawn Fertilizer Law.
    - Permit holders will supply a mowing schedule by volunteers, to include areas being mowed and level the grass will be mowed, to the Department of Recreation and Parks. Carroll County’s mowing schedule, weather permitting, is every 7 to 10 days.
    - This permit is for use of field space only (unless otherwise noted). Limited bathrooms/port-a-pots may be onsite; supplemental mowing and additional porta-pots (location must be approved by County) are the responsibility of the permit holder.

VII. April 2021 President’s Report:

Old Business:

- COVID-19 Update: Please be sure all rosters are submitted.
- NCHS:
  - Outside groups are using the property on Mondays and Fridays (NCRC Primarily on Tuesday through Thursday);
  - Volleyball Tournaments upcoming.
  - Optimistic about usage and availability and anticipate receiving usage proposals from new owners soon
- County Waivers – Please Complete

- Cape Horn Park – Jeff Degitz (CCRP, Director) confirmed permanent bathrooms AND lights are included in the 2028 Budget; NCRC is continuing to look for funding.

New Business:

- Mowing – See B. Kishter’s comments
- Elections – Current NCRC Executive Board Members are in the middle of their term. All Board positions will be up for re-election in May 2022.
- Health Check Process – The new process will include a brief survey and request for information which will be submitted along with your program’s budget. The process will be simple and will not require an in person presentation to the Executive Board. If any program wants to meet with the Board, time will be made during our meetings on the first Wednesday of each month. All programs should feel free to reach out and ask for any guidance or assistance needed.
- Health Department – Please note ALL food vending/concessions must have permits obtained from the CC Department of Health; Food Truck permits are required and obtained through the County as well.

VIII. Committee Reports:

- Fields – Chuck Harris (Not Present) – No report was given. Note: Stadium unusable.
- Grievance – None to report
- Membership: 1,845, up from 1,832 in March
- Scholarship – In progress
- Publicity – See Community Coordinator’s Report above

IX. April Individual Program Coordinator’s Report: (Programs in bold presented/sent reports.)

NCRC Sponsored	
1. <b>Manchester Baseball</b>	10. <b>Colts Football and Cheer</b>
2. <b>Manchester Wrestling</b>	11. Striking Cobra (Martial Arts)
3. <b>NC Hotshots Softball</b>	12. NCRC Tennis
4. <b>NCSC Soccer</b>	13. NCRC Golf
5. <b>NCRC Field Hockey</b>	14. NCRC Adult Volleyball
6. NCRC Lacrosse (Boys)	15. <b>NCRC Youth Volleyball</b>
7. NCRC Lacrosse (Girls)	16. Summer Playground
8. GONZO Lacrosse	17. Accelerators Track and Field
9. <b>NCRC Basketball</b>	18. NCRC Yoga

X. Open Discussion - None

No other discussion was offered. President Kiler thanked everyone for their help and hard work. He then motioned to adjourn the meeting.

XI. Adjournment: The meeting was adjourned at 9:06 p.m. (TL & MG)