



## Monthly Program Meeting Minutes

# North Carroll Recreation Council

A board planning meeting was held on March 11, 2020 at North Carroll Senior Center. The meeting began at 8:00pm and was presided over by president Frank Riegert, with Jen Lettau as secretary.

### Attendance Record:

Jen Lettau, Andrew Davis, Becky Kishter, Ron Mercado, Tim Stecher, Justin Otto, Chri Yowell, Crystal Pietryak, Andy Kiler, Jim Miller, Matt Bailey, Ben Lamp, Will Cambley, Jeff Howard, Liz Piper, Rob Rick, Richard Wagner, Gary Siegler, Chuck Harris, Maria Artista, Steve Millington, Donna Millington, Frank Riegert

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- I. **MEETING ATTENDANCE:** Please Sign In – determines your ability to vote
  - II. **March 2020 Program Meeting:** Meeting is Called to Order - 8:00pm
  - III. **Feb. 2020 Minutes:** Meeting Minutes (Motion to Approve) - *Approved, Crystal 1st, Gary 2nd*
  - IV. **Mar. 2020 Treasurer's Report:** Treasurer Report (Motion to Approve) - *Approved by Jeff 1st, Gary S. 2nd \$457,688.46 total liabilities & equity. - Reminder that budgets are due prior to your season.*
  - V. **Mar. 2020 Community Coordinator's Report:** - *Maria—Fields requested are updated. Sent an email about volunteers to be background checked. If your name is in red you need to get the background check completed.*
  - VI. **Mar. 2020 Recreation and Parks Report:** *Becky: - Fingerprinted people are not on the background list, there will be a compiled list in the future of both but the fingerprint list will be coming soon. Any money handlers must be reported to Becky. NCSI has a new platform for background checks. Will look different and a new link will come out on 4/1. We should direct volunteers to CCRP.org which will have better information and up to date links. You will receive a new badge each year, Andrea Smith is the new person handling the badges. Recs and Parks will follow Schools if they close due to the Corona Virus. Recs and Parks will use the following websites as guidance: CC Health Department, Maryland Department of Health, and Center for Disease Control. Recs and Parks will determine if there will be any participation at all within the programs. A key is in the program lockbox to get the trash area. It is the same key that gets you into the building. November 6-8 is the Pickle ball tournament. Walk Carroll will send PDF to distribute out to areas. Capital Improvement projects is due 3/20 for 2022-2027. Information under programs at CCRP.org. The SC dog park opens 4/16.*
  - VII. **Mar. 2019 President's Report:**

#### Old Business:

- Blanket UoFs & giving back unused time— UoF will be forfeited after repeated lack of use of either full day or multiple hours. Example— can't block out 6 hours every week and only use 2; especially on weekends at schools. Your UoF will be terminated.
- NO SELF HELP FUNDS LEFT FOR FEBRUARY THIS YEAR-Likely due to \$18k Dog Park in South Carroll.
- Pavilion Request Spreadsheet
- Scholarship time coming up. . . Details posted to website once received.

#### New Business:

- UoF requests MUST come from ONE dedicated contact per program. This person may be a designee, but the PC MUST be copied on the request to Maria.
- ABSOLUTELY NO COUNTY FIELD USE PRIOR TO MARCH 15th. UoFs will be revoked and CCRP notified.

- NO subletting of fields or facilities to NON-NCRC entities; they MUST go through CCRP.
- Reimbursement requests MUST be accompanied by a RECEIPT. Napkins w/ chicken scratch don't count. If an entity won't give you a receipt, find someone else to do business with, or don't pay them.
- Vote Ron Mercado & Matthew Bien in as Tennis co-coordinators until communication is reestablished with Jake or a long-term replacement can be found. Unanimous yes
- Vote in new Golf coordinator, Will Cambley. Unanimous yes

VIII. Mar. 2020 PoC & Committee Reports:

- Fields – Chuck Harris - *fields were treated, mowing schedule is not available yet from county.*
- Grievance - Josh Peltzer, Chairman; Diane Hurd, and Charlene Zito
- Membership – 1706 (previous 1693) Members
- Publicity – *URLs (website links) may be published throughout CCPS every 2 weeks; send to Maria Artista*

IX. **February 2020 Individual Program Coordinator's Report (Individual reports available upon request)** - Chart below represents all programs with notes on who was not present for report.

X. **Open Discussion** -

XI. **Adjournment:** Move to adjourn meeting. *Crystal move to adjourn, Jeff Seconds it. 8:53pm*

Next Meeting:  
2nd Wednesday of the Month  
8pm Start  
North Carroll Senior Center

NCRC Sponsored		NCRC Member Sponsored
1. Manchester Baseball	12. Colts Football/Cheerleading	19. NCRC Dance
2. Manchester Wrestling	13. Striking Cobra (Martial Arts: Kenpo) -NP	<del>20. Horseback Riding (English)</del>
3. NC Hotshots Softball	14. NCRC Tennis	<del>21. Horseback Riding (Western)</del>
4. NCTSC Soccer (Travel) -	15. NCRC Golf	22. NCRC Yoga— <i>Not present</i>
5. NCSC Soccer—In house	16. NCRC Volleyball	
6. NCRC Field Hockey	17. Summer Playground - <i>Not Present</i>	23. <i>Diamond Academy</i>
7. NCRC Lacrosse (Girls)	18. Accelerators Track & Field - <i>Not Present</i>	
8. NCRC Lacrosse (Boys)		
9. GONZO Lax (boys and girls)		
10. NCRC Basketball In house and travel		
11. Camp: Hooked on Hoops—Basketball—Not present		