



## Monthly Program Meeting Minutes

# North Carroll Recreation Council

A board planning meeting was held on November 14, 2018 at North Carroll Senior Center. The meeting began at 8:03pm and was presided over by president Frank Riegert, with Jen Lettau as secretary.

### Attendance Record:

Chris Briley, Jim Miller, Tim Stecher, Lee Boost, Charles Harris, Mike Hernandez, Maria Artista, John Woodley, Bobbie Humphrey, Becky Kishter, Frank Riegert, Jen Zeber, Jackie Barlow, Richard Wagner, Andy Kiler, Liz Piper, Mike Strohman, Gary Siegler, Jeff Howard, Patty Harris, Teri Leatherwood and Jen Lettau.

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- I. **MEETING ATTENDANCE:** Please Sign In – determines your ability to vote
  - II. **Nov. 2018 Program Meeting:** Meeting is Called to Order - 8:01pm, Jeff 1st, Gary 2nd
  - III. **Oct. 2018 Minutes:** Meeting Minutes (Motion to Approve) - *Approved*
  - IV. **Nov. 2018 Treasurer's Report:** Treasurer Report (Motion to Approve) - (*Approved by Jim Miller and John Woodley*) Treasurers Notes to be Attached. - *spot-a-pots being removed and will not be put back up until March.*
  - V. **Nov. 2018 Community Coordinator's Report:** - *Maria: Please point out any misunderstandings and she will clarify. Taking spring requests now, they are on hold and have not been approved or released. If you change a combination or key to any county locked property please give that information or copy of Key to Maria. The new combo for the NCMS lights were reported. Sound System Key is in the key cabinet and the system is outside the women's locker-room at NCHS.*
  - VI. **Nov. 2018 Recreation and Parks Report:** *Becky:* - *Keys given to basketball and softball for nets to be lowered and raised at NCHS.*
    - *Programs reports need to be given every 2 months of each kids participation hours as well as volunteer participant hours. There is a breakdown template in Excel that will be forwarded to the program coordinators.*
    - *Newsletter deadline is December 19th for January-April programs.*
    - *Background Checks - No stickers anymore, getting new badges, \$14 fee for repeat backgrounds placed, fee for replacements, No nicknames please only formal names, no more clips as of 2019, Jpeg photos only.*
    - *Inclement weather - once school is closed so are after school activities. Weekend use is still same with 8pm the evening prior for snow emergency.*
    - *CC worked on swale, Spring 2019 they will add a footbridge to cross over to field. Swale should be much larger. (Bobbie Humphrey made the comment that it is not big enough and it is not going to fix the problem.)*
    - *No doors are to propped open period at NCHS.*
    - *NCMS lighting still is not fixed - ballasts need to be looked at.*
    - *Paths will not be put in for field accessibility for NCHS back fields*

### VII. **Nov. 2018 President's Report:**

#### Old Business:

- Complaints
  - Programs are asked to present a potential fix or solution sought for any problem reports or complaints that are submitted to the Executive Board or Grievance Committee. *Please provide possible solutions when coming to NCRC with a complaint*
  - Fields @ CHP, NCMS; Lights @ NCMS; Bridge @ NCMS; Accessibility @ NCHS; Keys @ NCHS.
    - *Please send all complaints to Lisa Carroll about NCMS with a CC to Frank.*

- Potential Private Turf Field
  - A turf field is in planning stages at 4 Seasons. They are seeking letters of intent from programs willing to commit to hours of use so that they can secure funding. NCRC will not commit hours on behalf of any program but will seek to track individual program commitments to secure discounted rates for all programs seeking access. Programs submitting LOI may receive priority booking vs those that do not. A copy is available as a handout.

**New Business:**

- Troy Warner - Scholarship not used last semester; requesting use in Spring
- Jacob Sanders, Pole Vault coach at York College, is looking for indoor practice space at NCHS.
- Chad Seifert stepping down as Coordinator for Titans Football. Justin Otto is proposed replacement.
- Scott Bonney resigned as Executive Board member.
- Winter Weather Policy—Now includes rented spaces! - *Please get clarification from Becky.*
- Need a list of all keys and lock combinations for anything locked at a county facility per program to Maria, ASAP (notes in Maria’s report)

VIII. Nov. 2018 PoC & Committee Reports:

- Health Checks - *Wrestling in November*
- Bylaw Reviews - Erin Gibson - *Not present*
- Background Checks - John Woodley -
- Council-wide training programs - Gary Siegler - *First Aid, AED/CPR - Nov. 29, 30 & Dec. 17, 18th 5:30-9:30pm \$80/person.*
- Fields – Chuck Harris
- Grievance - Josh Peltzer, Chairman; Diane Hurd, and Charlene Zito
- Membership – 1514 (previous 1351) Members
- Publicity – 4th Qtr. 2018 Newsletter was sent out in Oct. - *Next*
- Scholarship – out of season

IX. **November 2018 Individual Program Coordinator’s Report (Individual reports available upon request)** - *Chart below represents all programs with notes on who was not present for report.*

NCRC Sponsored	NCRC Member Sponsored
1. Manchester Baseball 2. Manchester Wrestling 3. NC Hotshots Softball 4. NCTSC Soccer (Travel) 5. NCRC Basketball (InHouse/Travel) 6. NCRC Field Hockey 7. NCRC Golf 8. NCRC Lacrosse (Girls) 9. NCRC Lacrosse (Boys) 10. Camp: Hooked On Hoops Basketball - <i>Not Present</i> 11. Camp: Volleyball 12. Diamond Baseball Academy - <i>Not present</i>	13. GONZO Lacrosse (Boys & Girls) 14. NCSC Soccer (In-House) 15. Titans Football/Cheerleading - <i>Not present</i> 16. Striking Cobra (Martial Arts: Kenpo) - <i>Not Present</i> 17. NCRC Tennis - <i>sent report by email</i> 18. <del>NCRC Volleyball</del> 19. Summer Playground - <i>Not Present</i> 20. Accelerators Track & Field - <i>Not Present</i> 21. NCRC Dance 22. <del>Horseback Riding (English)</del> 23. <del>Horseback Riding (Western)</del> 24. NCRC Yoga -

X. **Open Discussion** - *nothing*

XI. **Adjournment:** Move to adjourn meeting. *Jeff move to adjourn, Jackie Seconds it. 9:25pm*

Next Meeting:

12/12/2018

8:00pm

North Carroll Senior Center