



## Monthly Program Meeting Minutes

# North Carroll Recreation Council

A board planning meeting was held on October 10, 2018 at North Carroll Senior Center. The meeting began at 8:03pm and was presided over by president Frank Riegert, with Jen Lettau as secretary.

### Attendance Record:

Frank Riegert, John Woodley, Jeff Howard, Rich Wagner, Charles Harris, Ron Mercado, Gary Siegler, Rob Rickaban, Steve Millington, Bobbie Humphrey, Scott Bonney, Andy Kiler, Patricia Harris, Heidi Lippy Sprinkle, and Jen Lettau.

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- I. **MEETING ATTENDANCE:** Please Sign In – determines your ability to vote
  - II. **Oct 2018 Program Meeting:** Meeting is Called to Order - 8:03pm, Jeff 1st, Jen 2nd
  - III. **Sept 2018 Minutes:** Meeting Minutes (Motion to Approve) - *Approved*
  - IV. **Oct 2018 Treasurer's Report:** Treasurer Report (Motion to Approve) - *Approved*. *Treasurers Notes to be Attached. July-Sept Total Current Assets - \$443,243.87*
  - V. **Oct 2018 Community Coordinator's Report:** - *Maria: Master schedule out for fields. Please review. If its not red it is good to go. Requests have been signed and returned by email from Maria, she is scanning the requests and returning for faster confirmations. Spring requests need to be submitted now.*
  - VI. **Oct 2018 Recreation and Parks Report:** *Becky: - Cape Horn Fields had no ruts that they found. (Because they were fixed by NCRC, Bobbie and Chuck walked the fields and determined rolling the fields were necessary for any chance to play) County will not mow if it is too muddy to avoid ruts again. County is unable to get to the back fields to assess the lighting until the fields dry out. Please converse with Linda directly about fields. Asked about using NCHS stadium as possible backup for practices from 5-9pm, Mon-Fri, through November.*
    - Photos seem to be the number 1 problem according to the county for the delay in receiving badges. Candi Sample is the new contact person at the county. Please be precise when submitting a photo with your full name and council. csample@carrollclountymd.gov*
    - Lisa asked about equipment under the stairs and said it will be removed if it is not cleared. Can we get a key for the upstairs closet to store equipment in? Can use the old athletic training room or upstairs closet where pickle ball stores equipment.*
    - As for the fact that there are not enough 90' diamonds available, Lisa Carroll's response "Don't grow your program before you have the availability to grow it."*
    - The Swale is not an issue according to the county and it will not be addressed.*
    - Assuming the closet door by the downstairs gym is fixed because there hasn't been any other complaints about it.*
    - Deb Hessen was named into the Hall of Fame for her dedication.*

### VII. **Oct 2018 President's Report:**

#### Old Business:

- Manchester Elm & NCMS - NEW GYM FLOORS!
  - Absolutely NO TAPE ON FLOORS; No food, drink, or cleats—WILL REVOKE UoFs!
- Soccer Advanced Development Academy
  - Postponed until Spring - fields in rough shape
- Grievances

- Please report potential issues to the Executive Board. Upon hearing from the 3rd party, we will obtain info from the program & the 3rd party and forward to Grievance Committee for review.
- Please use Stone Alley registration portal to require acceptance of the NCRC Zero Tolerance Policy, as well as any Program-specific policies that you may have.
- Self Help
  - Three (3) programs applied & presented on Wed, 9/19/18 at County Building. - \$76,000 worth needs a commissioner's signature. Looks as though everyone will get approved that presented.
  - All forms must be complete before I will sign. Structures require Exec. Board & Facility approval.
  - Programs interested in lighting for fields? Mobil lights/CIP @CHP/other. Willing to donate/pay? - Need quotes for \$15,000 worth of outdoor lighting to submit.

#### **New Business:**

- Complaints
  - Programs are asked to present a potential fix or solution sought for any problem reports or complaints that are submitted to the Executive Board or Grievance Committee. - *We need solutions presented with complaints.*
  - Fields @ CHP & NCMS - *Do not mow too wet, take pictures of problems before you fix them.*
  - Lights @ NCMS - *Out of the 6 poles with 41 lights available only 15 lights are working.*
  - Bridge @ NCMS - *repairs are in progress*
  - Accessibility @ NCHS - *ADA to fields, paved path maybe to fields for accessibility.*
  - Keys @ NCHS - *nets key is in desk drawer, key in fire extinguisher for lights, can we just switch all of them to regular switches to avoid all of the extra keys and headache.*
- Potential Private Turf Field - *Please send in intent of use to Frank.*

#### **VIII. Oct. 2018 PoC & Committee Reports:**

- Health Checks - Scott Bonney - *Wrestling in November*
- Bylaw Reviews - Erin Gibson - *Not present*
- Background Checks - John Woodley - *Each program needs someone checking their volunteers.*
- Council-wide training programs - Gary Siegler - *First Aid, AED/CPR - looking for about 5 per class. Offering multiple class times for convenience. NCRC will pay for equivalent of 1.5 people with proof of completion for each program in good standing.*
- Fields – Chuck Harris - *CHP was rolled, there are patches that need to be fixed but it is not time to do that.*
- Grievance - Josh Peltzer, Chairman; Diane Hurd, and Charlene Zito
- Membership – 1351 (previous 1343) Members - *Current number is 1456*
- Publicity – 3rd Qtr. 2018 Newsletter was sent out in August. - *Next info is due October 29th.*
- Scholarship – out of season

IX. **October 2018 Individual Program Coordinator’s Report (Individual reports available upon request)** - Chart below represents all programs with notes on who was not present for report.

NCRC Sponsored	NCRC Member Sponsored
1. Manchester Baseball	21. NCRC Dance
2. Manchester Wrestling	<del>22. Horseback Riding (English)</del>
3. NC Hotshots Softball	<del>23. Horseback Riding (Western)</del>
4. NCTSC Soccer (Travel) - <i>Not Present</i>	24. NCRC Yoga - <i>sent report by email</i>
5. NCRC Basketball (InHouse/Travel)	
6. NCRC Field Hockey - <i>sent report by email</i>	
7. NCRC Golf - <i>sent report by email</i>	
8. NCRC Lacrosse (Girls)	
9. NCRC Lacrosse (Boys)	
10. Camp: Hooked On Hoops Basketball - <i>Not Present</i>	
11. Camp: Volleyball - <i>sent report by email</i>	
12. Diamond Baseball Academy	
13. GONZO Lacrosse (Boys & Girls) - <i>sent report by email</i>	
14. NCSC Soccer (In-House)	
15. Titans Football/Cheerleading - - <i>sent report by email</i>	
16. Striking Cobra (Martial Arts: Kenpo) - <i>Not Present</i>	
17. NCRC Tennis - <i>sent report by email</i>	
18. <del>NCRC Volleyball</del>	
19. Summer Playground - <i>Not Present</i>	
20. Accelerators Track & Field - <i>Not Present</i>	

X. **Open Discussion** - *nothing*

XI. **Adjournment:** Move to adjourn meeting. *Jeff move to adjourn, Scott Seconds it. 9:28pm*

Next Meeting:  
 11/14/2018  
 8:00pm  
 North Carroll Senior Center